

**CONFLICT OF INTEREST CODE FOR THE**  
**RIVERSIDE COUNTY TRANSPORTATION COMMISSION**  
**(Amended ~~December 12, 2018~~ November 13, 2024)**

The Political Reform Act (Gov. Code § 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. § 18730) which contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix designating officials and positions and establishing disclosure categories, shall constitute the conflict of interest code of the Riverside County Transportation Commission (the "Commission").

All officials and designated employees required to submit a statement of economic interests shall file their statements with the Administrative Services Director/Clerk of the Board as the Commission's Filing Officer. Administrative Services Director/The Clerk of the Board shall make and retain a copy of all statements filed by Members of the Board of the Commission and the Executive Director, and forward the originals of such statements to the Clerk of the Board of Supervisors of the County of Riverside. The Commission's Administrative Services Director/Clerk of the Board shall retain the originals of the statements filed by all other officials and designated positions and make all statements available for public inspection and reproduction during regular business hours. (Gov. Code § 81008.)

# APPENDIX

## CONFLICT OF INTEREST CODE

### OF THE

## RIVERSIDE COUNTY TRANSPORTATION COMMISSION

(Amended ~~December 12, 2018~~ November 13, 2024)

### PART “A”

#### OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

Commission Officials who manage public investments, as defined by 2 Cal. Code of Regs. § 18700.3(b), are NOT subject to the Commission’s Code, but must file disclosure statements under Government Code Section 87200 et seq. [Regs. § 18730(b)(3)] These positions are listed here for informational purposes only.

It has been determined that the positions listed below are officials who manage public investments<sup>1</sup>:

Members of the Board of the Commission and their Alternates

Executive Director

Deputy Executive Director

Chief Financial Officer

Financial Consultants

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<sup>1</sup> Individuals holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by § 87200.

**DESIGNATED POSITIONS**  
**GOVERNED BY THE CONFLICT OF INTEREST CODE**

<b><u>DESIGNATED POSITIONS'</u></b> <b><u>TITLE OR FUNCTION</u></b>	<b><u>DISCLOSURE CATEGORIES</u></b> <b><u>ASSIGNED</u></b>
<u>Accounting Supervisor</u>	<u>5</u>
Capital Projects Manager (ALL)	1, 2
<u>Administrative Services Director</u> /Clerk of the Board	4
Commuter and Motorist Assistance Manager	5
<u>Community Engagement Manager</u>	<u>5</u>
<u>Deputy Director of Administrative Services</u>	<u>4</u>
Deputy Director of Finance	1
<u>Deputy Director of Regional Conservation</u>	<u>1, 2</u>
External Affairs Director	1, 2
Facilities Administrator	1, 2
<u>Financial Administration Manager</u>	<u>5</u>
<u>Financial Budget Manager</u>	<u>5</u>
General Counsel	1, 2
<del>Goods Movement Manager</del>	<del>5</del>
<del>Government Relations</del> <u>Legislative Affairs</u> Manager	1
Human Resources Administrator	4
<u>Human Resources Manager</u>	<u>4</u>
IT Administrator	5
<u>Management Analyst – Commuter &amp; Motorist Assistant</u>	<u>5, 7</u>
Management Analyst – Multimodal Services ( <del>ALL</del> )	2, 3, <u>5, 7</u>

<u>DESIGNATED POSITIONS'</u> <u>TITLE OR FUNCTION</u>	<u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u>
Management Analyst – Programming <del>(ALL)</del>	<u>5, 7</u>
Management Analyst – Rail <del>(ALL)</del>	1, 2
Management Analyst – Right of Way <del>(ALL)</del>	1, 2
<u>Management Analyst – Transit</u>	<u>5, 7</u>
Multimodal Services Director	2, 3, 5
Planning and Programming Director	2, 3, 5
Planning and Programming Manager	2, 5, 6
Procurement Analyst	1, 2
Procurement Manager	1, 2
Project Delivery Director	1, 2
Public Affairs Manager	5
Rail Manager	1, 2
<u>Regional Conservation Director</u>	<u>1, 2</u>
<u>Reserve Management/Monitoring Manager</u>	<u>2, 3, 5</u>
Right of Way Manager	1, 2
Senior Administrative Assistant, Procurement	5
<u>Senior Capitals Project Manager</u>	<u>3, 5</u>
<del>Senior Financial Analyst</del>	<del>5</del>
<u>Senior Management Analyst – Commuter &amp; Motorist Assistant</u>	<u>5, 7</u>
Senior Management Analyst – External Affairs	1, 2
<u>Senior Management Analyst – GIS</u>	<u>5</u>

DESIGNATED POSITIONS'  
TITLE OR FUNCTION

DISCLOSURE CATEGORIES  
ASSIGNED

Senior Management Analyst – Legislative Affairs	1, 2
<u>Senior Management Analyst – Multimodal Services</u>	<u>2, 3, 5, 7</u>
<u>Senior Management Analyst – Programming</u>	<u>5, 7</u>
<u>Senior Management Analyst – Public Affairs</u>	<u>5</u>
<u>Senior Management Analyst – Reserve Management Monitoring</u>	<u>1, 2</u>
<u>Senior Management Analyst – ROW</u>	<u>1, 2</u>
Senior Management Analyst – Toll Program	5
<u>Toll Customer Service Manager</u>	<u>5</u>
<u>Toll Finance Manager</u>	<u>5</u>
<u>Toll Operations Director</u>	<u>2, 3, 5</u>
<del>Toll Operations Manager</del>	<del>2, 3, 5</del>
<u>Toll Project Delivery Director</u>	<u>2, 3, 5</u>
<del>Toll Program Director</del>	<del>2, 3, 5</del>
<u>Toll Systems Engineer</u>	<u>3, 5</u>
<del>Toll Project Manager</del>	<del>2, 3, 5</del>
Toll Technology Manager	3, 5
Transit Manager	2, 3, 5

Consultant and New Positions<sup>2</sup>

<sup>2</sup> Individuals serving as a consultant as defined in FPPC Reg 18700.3(a) or in a new position created since this Code was last approved that makes or participates in making decisions must file under the broadest disclosure category in this Code subject to the following limitation:

The Executive Director may determine that, due to the range of duties or contractual obligations, it is more appropriate to assign a limited disclosure requirement, described in this Section. A clear explanation of the duties and a statement of the extent of the disclosure requirements must be in a written document. (Gov. Code Sec. 82019; FPPC Regulations 18219 and 18734). The Executive Director's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code (Gov. Code Sec. 81008).

## Part “B”

### DISCLOSURE CATEGORIES

The disclosure categories listed below identify the types of investments, business entities, sources of income, including gifts, loans and travel payments, or real property which the Designated Position must disclose for each disclosure category to which ~~he or she~~ the designated is assigned.<sup>3</sup> “Investment” means financial interest in any business entity (including a consulting business or other independent contracting business) and are reportable if they are either located in or doing business in the jurisdiction, are planning to do business in the jurisdiction, or have done business during the previous two years in the jurisdiction of the Commission.

Category 1: All investments and business positions and sources of income, including gifts, loans and travel payments, that are located in, do business in, or own real property within the jurisdiction of the Commission.

Category 2: All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the jurisdiction of the Commission, the jurisdiction of the Commission, including any leasehold, beneficial or ownership interest or option to acquire property.

Category 3: All investments and business positions and sources of income, including gifts, loans and travel payments, that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the Commission.

Category 4: All investments and business positions and sources of income, including gifts, loans and travel payments, that provide services, supplies, materials, machinery, vehicles or equipment of a type purchased or leased by the Commission.

Category 5: All investments and business positions and sources of income, including gifts, loans and travel payments, that provide services, supplies, materials, machinery, vehicles or equipment of a type purchased or leased by the Designated Position’s department, unit or division.

Category 6: All investments and business positions and sources of income, including gifts, loans and travel payments, subject to the regulatory, permit, or licensing authority of the Designated Position’s department, unit or division.

Category 7: Investments and business positions in business entities and sources of income (including receipt of gifts, loans and travel payments) if the business entity or source is of the type to receive grants or other funding from or through the Commission.

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<sup>3</sup> This Conflict of Interest Code does not require the reporting of gifts from outside this agency’s jurisdiction if the source does not have some connection with or bearing upon the functions or duties of the position. (Reg. 18730.1)