

**PRE SOQ-SUBMITTAL MEETING AGENDA**  
**Project and Construction Management Services**  
**for the State Route 91 Corridor Improvements**  
**March 9, 2009 @ 2:00pm**  
**Board of Supervisors' Board Room**

**1. GREETINGS/INTRODUCTIONS**

<b>Michael Blomquist</b>	<b>Toll Program Director- introduction and kick-off 2 mins</b>
<b>Khalid Bazmi</b>	<b>Toll Project Manager</b>
<b>Abunnasr Husain</b>	<b>Toll Project Manager</b>
<b>Cheryl Johns</b>	<b>Procurement &amp; Assets Manager</b>
<b>Min Say Say</b>	<b>ROW Manager</b>
<b>Gina Gallagher</b>	<b>Senior Staff Analyst</b>
<b>Mark Massman</b>	<b>Program Manager-Bechtel</b>
<b>Karl Sauer</b>	<b>Project Coordinator-Bechtel</b>
<b>Jeff Rotman</b>	<b>Project Coordinator-Bechtel</b>
<b>Rosemarie Stevens</b>	<b>Admin Support-Bechtel</b>

**2. PROJECT OVERVIEW (POWER POINT) **Khalid Bazmi 10 minutes****

**3. PROCUREMENT PARTICULARS (POWER POINT) **Cheryl Johns 20 minutes****

- a) **PROCUREMENT PARTICULARS KEY SOQ DATES**
- b) **REQUESTS FOR CLARIFICATIONS, EXCEPTIONS, DEVIATIONS OR CHANGES**
- c) **EVALUATION PROCESS**
- d) **DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM**
- e) **CONTACT WITH COMMISSION STAFF FOR INFORMATION REGARDING THIS PROCUREMENT**
- f) **ONE POINT OF CONTACT**
- g) **PROJECT TEAM**
- h) **PRE-AWARD AUDIT**
- i) **CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS**

**4. REVIEW OF CALENDAR OF EVENTS**

<b>Action</b>	<b>Schedule Date</b>
<b>Request for Qualifications Issued</b>	<b>Tuesday - February 17, 2009</b>
<b>Pre-Submittal Conference</b>	<b>Monday - March 9, 2009</b>
<b>Submittal of Letter of Intent</b>	<b>Thursday - March 12, 2009</b>
<b>Written Question Deadline</b>	<b>Thursday - March 19, 2009</b>
<b>RCTC Addendum Deadline</b>	<b>Thursday - March 26, 2009</b>
<b>Qualifications Submittal Deadline</b>	<b>Thursday - April 9, 2009</b>
<b>Short Listed Firms Notified</b>	<b>*Thursday - April 23, 2009</b>
<b>Interview &amp; Selection</b>	<b>*Thursday - May 14, 2009</b>
<b>Negotiate Final Agreement and Pre-Award Audit</b>	<b>*Thursday - June 11, 2009</b>
<b>Agenda Item Complete</b>	<b>*Thursday - June 11, 2009</b>
<b>Committee Concurrence</b>	<b>*Monday - June 22, 2009</b>
<b>Commission Approval</b>	<b>*Wednesday - July 8, 2009</b>
<b>Finalize Agreement &amp; NTP</b>	<b>*Monday - July 20, 2009</b>

\*Tentative

5. QUESTIONS AND ANSWERS SESSION

6. OPEN DISCUSSION/NEW ISSUES